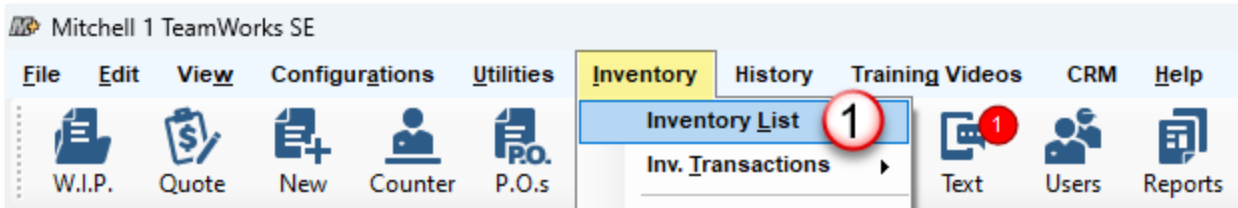# Updating Vendor Assignment on Inventory Part Records

This exercise is only necessary for customers who have saved inventory part records with legacy Nexpart assigned as the primary vendor. The end result is the Manager SE inventory part records will belong to Nexpart Enhanced as the vendor.

NOTE: ALWAYS backup your Manager SE database before making any significant changes.

1. Go to the Inventory menu and select **Inventory List**.

2. Select **Nexpart <Link - >** from the Vendor drop-down list; click the **Search** icon (or press ENTER) to get list.

NOTE: If you have in excess of 1000 Nexpart part records, set Limit results to 5000 so that you get them all in one round

3. Click on the **Update** button (bottom row) to continue with these selected part records.

4. Select **Nexpart Enhanced <Link - >** from the Vendor drop-down list; then click **OK**.

5. Click on **Yes** to the inventory records update confirmation.

Your Inventory List screen goes blank to reflect this change. The primary vendor update process is now complete.

To confirm the records now appear under Nexpart Enhanced, continue with the steps on the next page.

6. Select **Nexpart Enhanced <Link - >** from the Vendor drop-down list; click the **Search** icon (or press ENTER) to get list. The part records listed now belong to Nexpart Enhanced.

7. Click on **Done** to close the Inventory List screen.